

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: DCKA-2018-S-0031
CAPTION: Construction Management and Inspection Services for Preventive Maintenance and Emergency Repairs on Highway Structures
PROPOSED CONTRACTOR: Stantec Consulting Services, Inc. (Stantec)
PROGRAM AGENCY: District Department of Transportation
AUTHORIZATION: D.C. Official Code §2-354.04, 27 DCMR 1304 and 1700, 27DCMR 1701

1. MINIMUM NEED:

The District Department of Transportation (DDOT) has an ongoing need for the Contractor to continue with construction management and inspection services for Preventive Maintenance and Emergency Repairs on Highway Structures for three hundred sixty five (365) days after award of this sole source contract.

2. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price is \$879,139.39.

3. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. Stantec has provided construction management and inspection services for the Preventive Maintenance and Emergency Repairs on Highway project since February 2015.
- B. DDOT is in the final option year of the maintenance and repair project which extends the period of performance through January 2019. The construction management and inspection services provided by Stantec are needed to assist during this last option period and final close out of the maintenance and repair project.
- C. Stantec has an intimate knowledge of the project and DDOT procedures and processes. Their familiarity with the project has supported the project from the beginning of the project to date. Stantec has knowledge of the specific of Federal Highway Administration's MAP-21 bridge repair reporting requirements.
- D. Stantec has demonstrated itself to be a responsible Contractor and has the resources and personnel to continue to perform the required work in a manner satisfactory to the District. Stantec has existing personnel and resources currently in place, to continue the needed service.
- E. At the issuance of the Preventive Maintenance and Emergency Repairs on Highway contract, DDOT initiated a new software system to manage inspection reports, work orders and other documents related to DDOT's bridge repair. Stantec's inspectors were trained to use this software. The training took several months.

- F. It is not feasible that another contractor could, following a competitive effort, complete the additional needed services without adding significant time and cost to the District as new inspectors would have to be trained in the specific software needed for this project.
- G. Re-competing the contract would likely cause the construction to be halted, resulting in demobilization and later remobilization costs from the construction contractor.
- H. These services were originally competed and three vendors evaluated. Stantec was the selected vendor.
- I. For the above stated reasons no market survey was conducted.

4. CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are correct and complete to the best of my knowledge.

_____ Date	_____ Jeralyn Johnson Contract Specialist
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5. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

_____ Date	_____ Jeff Marootian, Director District Department of Transportation
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6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ Date	_____ William Sharp Chief Contracting Officer
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DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter, III
Chief Procurement Officer